



उत्तराखण्ड लोक सेवा आयोग

Uttarakhand Public Service Commission
Haridwar : 249404

Posts: Samiksha Adhikari (RO) & Sahayak Samiksha Adhikari (ARO) Under:
Uttarakhand Secretariat | UKPSC | Revenue Council Office

UKPSC RO / ARO EXAM

समीक्षा अधिकारी / सहायक समीक्षा अधिकारी परीक्षा

(Review Officer / Assistant Review Officer Examination)

This Document Contains

- Official Exam Pattern (Preliminary, Mains & Practical)
- Prelims Syllabus – Part 1: General Studies (10 topics) &
• Part 2: General Intelligence
- Mains Syllabus – Paper 1: General Studies (10 topics), Paper 2: Hindi Composition, Paper 3: Essay

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Uttarakhand RO ARO Exam Pattern

The selection process has three stages: Prelims, Mains and Computer Knowledge with Typing.

Prelims Exam Pattern

Paper	Subject	Question	Marks	Duration
Paper 1	General Studies & General Intelligence	150	150	2 Hours

Note: Single paper, single sitting, screening only – marks not counted in final merit.

Mains Exam Pattern

Paper	Subject	Type	Question	Marks	Duration
Paper 1	General Studies	Objective	200	200	3 Hours
Paper 2	Hindi Comparison	Descriptive	5	100	3 Hours
Paper 3	Essay	Descriptive	3	100	3 Hours
Total				400	9 Hours (separate papers)

Important: Practical Test marks are not counted in the final merit list. Only Mains marks determine the final selection.

Negative Marking: In all objective papers, $\frac{1}{4}$ mark is deducted for each wrong answer or for marking more than one answer to a question.

Practical Test – Computer Knowledge & Typing

After the Main Exam result is declared, qualified candidates appear for the Practical Test. Both tests are qualifying in nature – marks are not added to the final merit. Candidates who qualify the Main Exam are called for the skill test after mains.

Computer Knowledge Test

S.NO.	Paper	Type	Marks	Duration
1	Computer Knowledge Test	Qualifying	100	1 Hours
2	Typing Test	Qualifying	-	10 Mlnutes

Detail	Info
Total Marks	100
Minimum Qualifying Marks	40 (40%)
Time	1 Hours
Nature	Qualifying Only

Preliminary Examination

**Subject:: General Studies and General Aptitude Test
(Objective Type)**

Time : 2 Hours

Maximum Marks : 150

Part -1 : General Studies

Maximum Marks-100

Total Questions-100

- 1 **General Science and Knowledge of Computer Operation:** Questions on General Science and Computer operation will cover general understating and application of science and Computers including matters of day to day observation and experience as may be expected from an educated person who has not made a special study of any scientific or computer discipline.
- 2 **History of India and Indian National Movement:** Questions on history of India and Indian National Movement will be based on broad understanding of ancient, mediaeval and modern India's political, social, economic, and cultural aspects and India's Freedom movement, growth of nationalism and attainment of Independence.
- 3 **Indian polity and Economy:** Questions on Indian polity and economy will be based on Indian polity, Constitution, Panchayati raj and Community development, broad features of Indian economy and planning.
- 4 **Geography and Demography of India:** Questions will be based on a broad understanding of geographical, ecological and socio-economic aspects and demography of India.
- 5 **Current Events:** Questions will be based on important Uttarakhand State, National and International current events including games.
- 6 **History of Uttarakhand:** Historical background of Uttarakhand: Ancient period (from earliest to 1200 AD) ; Mediaeval period (from 1200 to 1815 AD): Important dynasties and their achievements; Gorkha invasion and administration, British rule, Tehri State and its administration, role of Uttarakhand in the Freedom Movement of India and related eminent personalities, historical sites and monuments;

movements for the formation of Uttarakhand, contribution of people of Uttarakhand in National and International fields, especially in Armed forces; different social reform movements, and different welfare programmes of Uttarakhand for SC, ST, children, minorities and women.

- 7 **Culture of Uttarakand:** Castes and tribes, religious and folk beliefs, literature and folk literature, traditions and customs, costumes and ornaments; Fairs and Festiveals, food habits, art and Crafts, dances, songs, musical instruments, major tourist places, important sports, tournaments and awards, famous authors and poets of Uttarakhand and their contribution in the field of Hindi literature and folk literature, State steps taken by Uttarakhand for the development of culture.

- 8 **Geography and Demography of Uttarakhand :** Geographical Setup. Salient features of Uttarakhand Himalaya. Rivers and streams, mountains, climate, forest resources and horticulture. Major crops and crop rotation. Means of irrigation. Agricultural holdings. Natural and man-made calamities and Disaster management. Water crises and watershed management. Problems of remote areas. Environment and environmental movements. Biodiversity and its preservation. Population of Uttarakhand: Classification, density, sex ratio, literacy and out-migration.

- 9 **Economic, Political and Administrative Background of Uttarakhand :**

Political and Administrative Background- Elected governments in Uttarakhand and their policies, different services in the State, the political and administrative systems, Panchayti raj, Community development and Co-operatives.

The historical background of the adminstrative system in Uttarakhand- Land management system under Gorkhas rule and British rule, district land management (Thokdari, van panchayat, civil and soyam forest, Kesar-i-hind(benap land)Nazul, nayabad settlements) Modern period Uttar Pradesh and Uttarakhand-Kumaun land reforms, changes in land tenures and collection of land revenue after the enforcement of Zamindari Abolition Act, revenue police system.

Economic background – Indo-Tibetan trade from border districts, the present position, local agriculture and animal husbandry, the uneconomic condition of land holdings and need for consolidation of holdings, Begar and Dadwar systems.

- 10 **Economic and natural resoures :** Human resources, Education system of the State and important educational institutes; forest, water, herbs, agriculture, animals, hydro electricity, minerals, tourism, industries (Small and Village), the position of utilisization of resources.

Various schemes being implemented in Uttrarakhand for the eradication of poverty and unemployment and for economic development. Economic activities and their contribution in the State GDP. The priorities of development in Uttarakhand and

new strategies of planning and its problems. Marketing facilities in Uttarakhand and agriculture mandis. The salient features of the budget of Uttarakhand State.

Part -2 : General Aptitude Test

Maximum Marks-50

Total Questions-50

- 1 General Intelligence:** The questions on general intelligence will cover, both, verbal and non verbal types, including questions on analogies, similarities, differences, space visualization, problem solving, analysis, judgement, decision making, visual memory, discrimination, observation, relationship concepts, arithmetical reasoning, verbal and figure classification and arithmetical number series. The test will also include questions designed to test the candidate's ability to deal with abstract ideas, symbols and their relationships, arithmetical computations and other analytical functions.

MAIN EXAMINATION

First Question Paper:: General Studies (Objective type)

Time Allowed : 03 hours

Number of Questions : 200

MM : 200

- 1. General Science and Technology ::** Questions on General Science and technology, Discoveries, Inventions, information, Bio technology, Solar technology and space technology, Artificial Intelligence, Application of new technology for health and medicines, Environmental Awareness, Natural Bio resources, electronic media, cyber crime and understanding of Science including matters of every day observation and experience, as may be expected of a well educated person, who has not made a special study of any scientific discipline.
- 2. Basic knowledge of computer and its application in the development ::** Candidates are required to have Basic knowledge of computer and Internet and Communication its application in the development.
- 3. History and Culture of India and Uttarakhand ::** In History of India and Uttarakhand emphasis should be on broad understanding of economic, social, Cultural and political aspects of Indian history.
- 4. Indian National Movement, Relation with other Countries (Specially neighboring Countries) after Independence::** In Indian National movement, the candidates are expected to have a synoptic view of the nature and character of the Indian freedom movement, growth of Nationalism and knowledge of relation with other Countries (Specially neighboring Countries) after Independence
- 5. Geography and Population of India and Uttarakhand::** Geography of India and Uttarakhand Questions will relate to physical, political, social and economic, population, Important National/International Organisation and agreements.
- 6. Disaster management and mitigation (ecosystem, environment and natural calamities) ::** Candidates are required to have knowledge of Natural and man made calamities and Disaster management and mitigation, Global Warming, Ozone Depletion, Biodiversity and its preservation, environmental problems and solutions

- 7. Indian Polity and Economy ::** Questions on Indian polity and economy will be based on Constitution, Panchayati raj and Community development, broad features of Indian economy and planning.
- 8. Polity of Uttarakhand, Panchayati raj Act.::** Governor, Legislation, Chief Minister, Council of Ministers, Public Services, Public Service Commission, High Court and it's Jurisdiction, Provision for minorities, Schedule Caste/Tribes, Special State Selection Criteria, Official Language, Political Parties and Election, Local Government and Panchayati Raj, Community Development, Public Policy, Right Related Issues (Education, Employment, Development etc.) Governance (Prevention of Corruption, Lok Ayukt, Citizen charter, E-Governance, Right to Information, Samadhan Yojna, Right to Service etc.) and other related aspects,
- 9. Economy of Uttarakhand::** local agriculture and animal husbandry, condition of land holdings and need for consolidation of holdings, forest resources and horticulture, Major crops and crop rotation, Means of irrigation.
- 10. Current events of National and International importance::** On Current Events of National and International Importance, Sports, candidates will be expected to have knowledge about them.

Basic Knowledge of computer Operation Practical Examination Ability Test (Qualifying Nature)

Time Allowed: One hours

M.M.: 100

Microsoft Windows Operating system and Microsoft Office (Maximum Marks – 100; Minimum Qualifying Marks to be obtained – 40; Time allowed: One Hour)

The paper shall be set from the given syllabus broadly taking one question from each i.e. - (1) Windows and internet (2) M.S. - word (3) M.S. - Access (4) M.S. - Excel and (5) M.S. - Power Point.

Note -1- Each question shall have one action to be performed on the system each having 20 marks.

Note -2 - Printout of the output shall be taken and given for evaluation.

Note- 3 - उक्त परीक्षा अर्हकारी प्रकृति (Qualifying Nature) की होगी, जिसमें न्यूनतम 40 प्रतिशत अंक प्राप्त करना अनिवार्य होगा। उक्त परीक्षा में प्राप्त अंकों को अन्तिम चयन परिणाम में सम्मिलित नहीं किया जायेगा।

टंकण परीक्षा

समयावधि:: 10 मिनट

1. **अनिवार्य :-** हिन्दी टंकण (अनिवार्य) के परीक्षण हेतु 10 मिनट की अवधि में करने हेतु एक प्रश्न-पत्र दिया जायेगा। हिन्दी टंकण में कम्प्यूटर पर 4000 की-डिप्रेषन प्रति घण्टा की गति होना आवश्यक है।
2. **वैकल्पिक :-** अंग्रेजी टंकण (वैकल्पिक) के परीक्षण हेतु 10 मिनट की अवधि में करने हेतु एक प्रश्न-पत्र दिया जायेगा। समीक्षा अधिकारी पद हेतु कम्प्यूटर पर न्यूनतम 8000 की-डिप्रेषन प्रति घण्टा तथा सहायक समीक्षा अधिकारी पद हेतु कम्प्यूटर पर न्यूनतम 9000 की-डिप्रेषन प्रति घण्टा की गति होना अनिवार्य है।

नोट— कम्प्यूटर पर अंग्रेजी टंकण कर सकने वाले अभ्यर्थियों को अधिमान दिया जायेगा।

Paper 3: Essay

Duration: 3 hours | Maximum Marks: 100

This paper will have three sections — A, B, and C. Selecting one topic from each section (within the given word limit), a total of three essays must be written in Hindi or English.

Section A — 1. Literature and Culture 2. Social Sphere 3. Political Sphere
(Word limit: 600, Marks: 35)

Section B — 1. Science, Environment and Technology 2. Economic Sphere 3. Agriculture and Trade
(Word limit: 600, Marks: 35)

Section C — 1. National and International Current Events 2. Natural Disasters: Landslides, Cyclones, Earthquakes, Floods, Droughts, etc. 3. National Development Schemes
(Word limit: 600, Marks: 30)

Paper 2: Hindi Structure

Duration: 3 hours | Maximum Marks: 100

Hindi Composition: This paper will have a total of 5 questions, with marks distributed as follows:

(1) For a given passage: (a) a suitable title (b) a summary (one-third of the original passage's length), and an explanation of the underlined portions of the passage. **4+10+6 marks.**

(2) Précis writing of a given government letter in tabular form. **15 marks**

(3) Correspondence: **15+15+15 marks**

(a) Government/semi-government letter

(b) Office order/office memorandum

(c) Notification, circular, and note

(4) Technical vocabulary conversion: 12 words will be given, of which any 10 must be done. 10 words, English to Hindi. **10 marks**

(5) Conversion: Of 12 given words, any 10 must be done. 10 words, Hindi to English. **10 marks**



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